EUROPEAN COMMUNITY

VAT AND EXCISE DUTY EXEMPTION CERTIFICATE
(Directive 77/388/EEC – Article 15 (10) and
Directive 92/12/EEC – Article 23 (1))

Serial No (optional): …………...

1. ELIGIBLE INSTITUTION/INDIVIDUAL

Designation/name   *EUROPEAN SPACE AGENCY (ESA) _*

Street and No   ……………………………..

Postal code, place   ………………………………

(Host) Member State   …………………………….

2. COMPETENT AUTHORITY FOR ISSUING THE STAMP
(Name, address and telephone No)

[Fiscal authority of the host country]

3. DECLARATION BY THE ELIGIBLE INSTITUTION OR PERSON

The eligible institution or individual [1] hereby declares

(a) that the goods and/or services set out in box 5 are intended [2]

[X] for the official use of   [ ] for the personal use of

    [ ] a foreign diplomatic mission   [ ] a member of a foreign diplomatic mission

    [ ] a foreign consular representation   [ ] a member of a foreign consular representation

    [X] an international organisation   [ ] a staff member of an international organisation

    [ ] an armed force of a State being a party
to the North Atlantic Treaty (NATO force)

EUROPEAN SPACE AGENCY (ESA) -………
(designation of the institution) (see box 4)

(b) that the goods and/or services described at box 5 comply with the conditions and limitations
applicable to the exemption in the host Member State mentioned in box 1, and

(c) that the information above is furnished in good faith. The eligible institution or individual hereby
undertakes to pay the Member State from which the goods were dispatched or from which the goods
and/or services were supplied, the VAT and/or excise duty which would be due if the goods and/or
services did not comply with the conditions of exemption, or if the goods and/or services were not
used in the manner intended.

Place, date

Name and status of signatory

Signature

4. STAMP OF THE INSTITUTION (in case of exemption for personal use)

Place, date

Stamp

Name and status of signatory

Signature

5. DESCRIPTION OF THE GOODS AND/OR SERVICES FOR WHICH THE EXEMPTION FROM VAT AND/OR EXCISE DUTY IS REQUESTED

    A. Information concerning the supplier/authorised warehousekeeper

        (1)   Name and address..

        (2)   Member State...

        (3)   VAT/excise number..

    B. Information concerning the goods and/or services

Nr.	Detailed description of goods and/or services [3] (or reference to the attached order form) *Goods/services of*	Quantity or Number	Value excluding VAT and/or excise duty		Currency
			Value per unit	Total value	
1.	*Contract / Purchase Order Number*				
	Total amount				

6. CERTIFICATION BY THE COMPETENT AUTHORITY OR AUTHORITIES OF THE HOST MEMBER STATE

    The consignment/supply of goods and/or services described in box 5 meets

    X   totally

    X   up to a quantity of ....(number)[4]

    the conditions for exemption from VAT and/or excise duty.

    _____   Stamp(s)   _____
    Place, date   Name and status of signatory (ies)

                                                              Signature (s)

7. PERMISSION TO DISPENSE WITH STAMP (only in case of exemption for official use)

           (reference to file)   (date)

    EUROPEAN SPACE AGENCY – has been permitted by
    (designation of eligible institution)

    to dispense with the stamp under box 6.
    (designation of the competent authority in the host Member State)

                                    eesa

    _____
    Place, date   Name and status of signatory

                                            _____
                                            Signature

---

(1) Delete as appropriate.
(2) Place a cross in the appropriate box.
(3) Delete space not used. This obligation also applies if order forms are attached.
(4) Goods and/or services not eligible should be deleted in box 5 or on the attached order form.